# Xstamper®
## CLASSIX® XECUTIVES®
# Order Form

Page _____ of _____

Control Number _____

Order Date

Account Number

P.O. Number

| Ship To: | | Bill To: | |
|---|---|---|---|
| Name | | Name | |
| Address | | Address | |
| Address | | Address | |
| City, State, Zip | | City, State, Zip | |
| Phone Number ( ) | Fax Number ( ) | Phone Number ( ) | Fax Number ( ) |

**QUANTITY** _____ *If not marked, ONE will be made.*

**ITEM NUMBER** _____

**STYLE NUMBER** _____ *If unknown, leave blank and fill out production instructions.*

## PRODUCTION INSTRUCTIONS

- ◯ per sample
- ◯ shrink to fit
- ◯ fill stamp
- ◯ caps
- ◯ upper/lower
- ◯ centered
- ◯ flush left
- ◯ justified left & right

## STAMPS

*Select ink color for your custom stamps.*
**If not marked, BLACK will be used.**

**Xstamper/VX colors**

- ◯ red
- ◯ lt. green
- ◯ black
- ◯ lt. blue
- ◯ blue
- ◯ yellow
- ◯ green
- ◯ pink
- ◯ purple
- ◯ brown
- ◯ orange

**ClassiX colors**

- ◯ red
- ◯ green
- ◯ black
- ◯ purple
- ◯ blue

## DATE STAMPS

*Select ink color for the date.*

◯ red ◯ black ◯ blue

**If not marked, RED will be used.**

## ENGRAVED PRODUCTS

*Includes desk signs, wall & door signs, badges and luggage tags.*

**Plastic Color Number** _____

**Custom Size** *(if applicable)*

_____ X _____
*height* *length*
*(face size only)*

**Name Badge** *(fastener selection)*

- ◯ standard pinback
- ◯ military clutch
- ◯ swivel clip
- ◯ magnetic *(additional charge)*

**If not marked, Standard Pinback will be used.**

**Wall or Door Sign Mounting**

- ◯ double-sided tape *(on back)*
- ◯ VELCRO®
- ◯ magnetic tape
- ◯ clear adhesive *(on front)*
- ◯ suction cups
- ◯ screw holes
- ◯ partition pins *(for fabric surfaces)*
- ◯ none

**If not marked, DOUBLE-SIDED TAPE will be used.**

## SEALS OR STATIONERY EMBOSSERS

*For round embossing seal select position on the page:*

◯ left ◯ right
◯ top ◯ bottom

*For rectangle embosser select position on the page:*

◯ top ◯ bottom
◯ envelope flap

**If not marked, the seal will be manufactured to emboss on the bottom of the page.**

## COPY

*Please print clearly - sketch required for seals, round stamps and plaques.*

***Note: Signatures must be written actual size in black ink on separate unlined white paper and attached. For logos and artwork, attach exact size of original black and white camera-ready art. Photocopies or faxes of artwork cannot be accepted.***
***If style # or instructions are not provided, we will use our discretion to make the best finished product.***

## SPECIAL INSTRUCTIONS

◯ add border